

UNCLASSIFIED
OFFICE OF THE DIRECTOR OF NATIONAL INTELLIGENCE
OFFICE OF THE CHIEF MANAGEMENT OFFICER
WASHINGTON, DC 20511

November 7, 2011

MEMORANDUM FOR: Mr. John P. Fitzpatrick
Director, Information Security Oversight Office

SUBJECT: Corrected Standard Form 311, Agency Security Classification Management Program
Data for Fiscal Year 2011

REFERENCE: (a) ISOO Memorandum dated August 23, 2011
(b) Phone call between Mr. Hofius/ISOO and Mr. Trigiano/CIO/IMO of 7 Nov 11

In response to the references, enclosed is the corrected copy of the ODNI Standard Form 311,
Agency Security Classification Management Program Data report for Fiscal Year (FY) 2011.

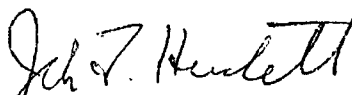
The Office of the Director of National Intelligence (ODNI) creates and classifies documents using
the Central Intelligence Agency's (CIA) information technology infrastructure. For FY 2011, our
Information Management (IM) office worked with the CIA to randomly identify internal ODNI
users who could be surveyed in order to obtain an accurate sampling of derivative classification
decisions (SF 311, Part D). Statistical sampling was used to obtain an estimate of the total
classification decisions made by ODNI staff and contractor personnel.

The FY 2011 estimate of derivative classification decisions decreased 17.3% to 1,457,634 from last
year's total, while the number of decisions per person decreased by 5.1%. The decrease in total
decisions was largely driven by a 12.9% decrease in population size from last year.

Regarding statistics relating to our declassification programs (SF 311, Parts E, F and G), the CIA
provides declassification review services to the ODNI for legacy records. While we are enclosing
review and declassification statistics, it is likely that some ODNI statistics may also be included in
the CIA report.

Should you have any questions, please contact me [REDACTED] or on [REDACTED].

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John F. Hackett
Chief, Information Management Group

Attachment: Corrected Standard Form 311 for FY 2011

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