



THE UNDER SECRETARY OF THE NAVY  
WASHINGTON DC 20350-1000

21 FEB 2019

MEMORANDUM FOR THE DEPUTY UNDER SECRETARY OF THE NAVY

**SUBJECT: Disestablishment of the Secretary of the Navy Advisory Panel and Naval Research Advisory Sub-Committee**

You are hereby directed to execute all required actions to disestablish the Secretary of the Navy Advisory Panel and Naval Research Advisory Sub-Committee. The attached Plan of Action and Milestones will guide your efforts. You are further directed to submit weekly status reports to me until all disestablishment actions are completed.

A handwritten signature in black ink, appearing to read "T. B. Modly", is positioned above the printed name. The signature is stylized and includes a large, sweeping flourish at the end.

Thomas B. Modly

Attachments:  
As stated

cc:  
SECNAV  
ASN(RD&A)  
GC  
DON/AA  
CNR

**Plan of Actions and Milestones to terminate the  
Secretary of the Navy Advisory Panel (SNAP) and Sub-Committee Naval Research Advisory Committee (NRAC)**

<b>Item</b>	<b>UNSECNAV and DUSN Actions</b>	<b>Office of Primary Responsibility:</b>	<b>Projected Date:</b>	<b>Actual Date:</b>
Notify ASD (RD&A)	Phone call	DUSN	21-Feb-19	
Notify members	Phone call	UNSECNAV	8-Mar-19	
Member appointments	Terminate member appointments	DUSN	8-Mar-19	
Special Gov't Employee	Terminate member SGE status	DUSN	8-Mar-19	
SECNAVINST 5420.79	Cancel instruction	DUSN	11-Mar-19	
Notify OSD CMO	Draft and submit memo	DUSN	11-Mar-19	
Clearance/access	Remove access, suspend clearances	DUSN	29-Mar-19	
PFPA Badges	Collect Pentagon badges	DUSN	29-Mar-19	
Historical documents	Submit to National Archives and Records Administration	DUSN	30-Apr-19	

<b>Item</b>	<b>OSD actions</b>	<b>Office of Primary Responsibility:</b>	<b>Projected Date:</b>	<b>Actual Date:</b>
Notify Congress	Letters to SASC, HASC, SAC-D, HAC-D	OSD OCMO	29-Mar-19	
Notify GSA	Letter to GSA	OSD OCMO	29-Mar-19	
Public notification	Submission to Federal Register	OSD OCMO	29-Mar-19	
Charter	Cancel Charter	OSD OCMO	29-Mar-19	